



# ASSOCIATION OF MANAGEMENTS OF PRIVATE SCHOOLS (CBSE)



## Stall Confirmation Form

To :  
**Association of Managements of Private Schools,**  
 Angappa Educational Trust Senior Secondary School,  
 Raja Annamalai Chettiyar Road,  
 Coimbatore - 641 011.



Dear Sir(s),

I / We hereby confirm our Stall requirements in your AMPS Edu Expo.

Name of Company : .....

Address : .....

Pin Code : .....

Nature of Business :  Marketing  Manufacturing  Service  Other

Contact Executive : .....

Designation : ..... Email : .....

Phone : ..... Mobile : .....

Scheme	Stall Type	Size	Area	Price	Requirement	Total Price
AC	Premium	Corner	4 m x 4 m	16 sq.m	₹ 3,00,000	
AM		Middle	4 m x 4 m	16 sq.m	₹ 2,50,000	
BM		Middle	3 m x 3 m	9 sq.m	₹ 1,50,000	
CC	Special	Corner	4 m x 3 m	12 sq.m	₹ 1,25,000	
CM		Middle	4 m x 3 m	12 sq.m	₹ 1,00,000	
DM		Middle	3 m x 3 m	9 sq.m	₹ 75,000	
E	Bare Open Space (outside) Rs. 5,000/- sq.m - Minimum 36 sq.m					
<i>Note : No cancellation. Service Tax extra @ 15% or at the rate applicable.            The Association has every right to change the Layout.</i>					<b>Aggregate Amount</b>	

### Payment Details :

Cheque / Demand draft should be drawn in favour of <b>Association of Managements of Private Schools</b>  Cheque / Demand Draft No : .....  Dated : ..... Amount : .....  Drawn On : .....  PAN CARD No : .....	<b>NEFT/RTGS Transaction :</b>  Account No. : 820310100009618 IFSC Code : BKID0008203 Bank Name : Bank of India, Saibaba Colony, Coimbatore.
	The companies after making payment by NEFT/RTGS, should send the following details to the Association : UTR No, Date, Amount, Name of Bank/Branch/Account No. from which NEFT/RTGS done in favour of Association of Managements of Private Schools and PAN CARD NUMBER.

Amount in words : Rupees ..... Only.

Signing this form constitutes agreement to the Terms and Conditions mentioned overleaf.

Signature of Advertiser with Seal

For Association with Seal

Name :

Name :

## AMPS EDU EXPO 2016 - TERMS AND CONDITIONS

### 1. General

- 1.1. The Organizer reserves the right to accept or reject Applications without assigning any reason thereof.
- 1.2. Allotment of the STALLS will be at the sole discretion of the organizer.
- 1.3. In case of a natural disaster or if circumstances so warrant, the Organizer reserves the right to postpone, alter or cancel the Expo. In case the Expo is cancelled before the inauguration, rental collected will be refunded at the earliest after deducting the service tax.
- 1.4. Applications on being accepted by the Organizer, will be considered as an agreement (under the accepted terms) between the Exhibitor and the Organizer subject to the availability of space.
- 1.5. Applications received after the last date may be considered subject to availability of space and on a first-come-first-served basis, according to the waiting list.
- 1.6. Display of relevant banners, posters, etc. on or within the stall is permitted. However, no display will be allowed outside the stall. In case, any publisher / bookseller is found not complying with these guidelines, penalty as per AMPS EDU EXPO organisers terms will be imposed.
- 1.7. Sale of books and other reading materials will be permitted on the following conditions:
  - a) Exhibitor(s) will not be allowed to sell eatable items like honey, medicinal products etc.
  - b) No books or materials forbidden by the law, including violation of copyright act, will be displayed or sold.
  - c) Exhibitors are solely responsible for any violation in this regard and the organizer will not be liable for such a violation.
  - d) Exhibitors will indemnify the Organizer from and against all proceedings and expenses whatsoever in consequence of any such violation.
- 1.8. Exhibitors playing Audio or Video DVDs/CDs at the stalls will ensure that the decibel level of sound does not cause any annoyance to either the neighboring Exhibitors or to the Visitors. The Organizer will be the sole judge to decide on this regard and can prohibit Exhibitors from playing such Audio/Video.
- 1.9. To maintain peace and order during the AMPS EDU EXPO, no literary and cultural programmes will be held at a place or stall in the Expo Grounds other than at the places designated for such activities by the Organizer. If any Exhibitor desires to organize any such programme, it is mandatory for the Exhibitors to submit a written request to the Organizer in advance. The same shall be accepted on first-come-first-served basis and at a cost.
- 1.10. No encroachment or extension in the passages is allowed. Exhibitors are, therefore, advised to arrange the display within the space allotted to them, otherwise penalty as per the AMPS EDU EXPO's terms will be imposed.
- 1.11. Exhibitors are advised not to participate in the Expo if they are subjected to bankruptcy proceedings before a court of law. If any such proceedings are initiated following registration for the Expo, the Organizer needs to be informed by the Exhibitor without delay.
- 1.12. Only those articles and products may be exhibited which fulfill the applicable legal requirements.
- 1.13. The Organizer will decide on its discretion whether any product may be permitted in the Expo if it does not appear to be directly related to the Education industry.
- 1.14. Provisional or unofficially submitted applications or mere reservation requests are invalid and will not be processed until a formal registration is submitted by the stated deadline.
- 1.15. An Enforcement Team will be deployed in the Expo venue, wherein the stall allotment of such exhibitors who violate the terms and conditions as mentioned in the Brochure, will be summarily cancelled and they will be required to vacate the premises on the same day without entertaining any claim for refund. The Organizer reserves the right to further allot such stalls to any other exhibitor(s) for the remaining period of the Expo.

### 2. Booking of Space

- 2.1. No application will be entertained after the last date of booking i.e. 20<sup>th</sup> November 2016. In case of booking of stalls by the Exhibitor, the organizer will provide duly constructed stall with octonorm system. Once the stall is booked, no Exhibitor will be allowed to withdraw their name or remove the structure of stall(s). In case the Stall(s) is/are dismantled under any compelling need by the exhibitor, 50% of the stall rent as penalty will be levied on the exhibitor.
- 2.2. Exhibitors who do not pay the full amount or delay the payment, can be excluded from the Expo even after admittance.
- 2.3. Exhibitors opting for Bare Space will be responsible for the construction and dismantling of stall(s).
- 2.4. Exhibitor is not permitted to sublet the items provided to them by the Organizer to third party. The Exhibitor is obliged to keep the items in their immediate possession and only to use them on their exhibition area.
- 2.5. The maximum height for stall construction on Bare Space is 12 feet. Exhibitor should not cross the permitted limit while constructing their Stalls on Bare Space. In case of violation of this limit, the Organizer reserves the right to remove the construction at the cost of the exhibitor and the penalty imposed by the AMPS EDU EXPO organizer on this account will be borne by the concerned exhibitor.
- 2.6. Construction of Mezzanine area is not permitted.
- 2.7. In case of non-adherence to any of the approved guidelines/plans, a penalty of Rs. 25,000/- per violation will be imposed.
- 2.8. Removal of panel between two or more Stalls is not permitted even if any Exhibitor has booked its stall under different names and wishes to club them into one.
- 2.9. Every exhibitor have to provide a copy of PAN Card (mandatory).
- 2.10. Clubbing of Stalls/Bare Space: A group of companies / exhibitors can apply for booking of a maximum of 3 Stalls.
- 2.11. Applicants may indicate if they want their Stalls to be placed adjacent to the Stall of any other exhibitor. If so, written consent of the other exhibitor is required and it should be submitted with the filled in Application Form.
- 2.12. Exhibitor is obliged to allow the Organizer and its service partners to see and check their stall and items at any time.

### 3. Assignment/Subletting

Without the Organizer's Prior consent in writing, no exhibitor will transfer, sublet or share with or without payment all or part of their allotted space or item within the Expo.

### 4. Withdrawal/Cancellation

- 4.1. Once booking of the Stall is made by an Exhibitor, the same cannot be cancelled or altered under any circumstances. No refund of rental will be made or adjusted against any other forthcoming Expo under any circumstances.
- 4.2. Exhibitors will be deemed to have withdrawn if for any reason whatsoever they fail to take possession of the allotted Stall/Stand/Bare Space within 8 hours from the date of inauguration of the Expo. The Organizer may, therefore, dispose the unoccupied space and the said

Exhibitors will have no right to claim a refund or compensation even if the space is allotted to other Exhibitors.

- 4.3. Cancellation is possible only if the Exhibitor submits a request, in writing before the last date of the registration, i.e., before 20<sup>th</sup> November 2016. However, 20% will be deducted from the amount towards service tax and administrative expenses.

### 5. Terms of Payment

Payment can be made through Cheque / Demand Draft / Pay Order in favour of Association of Managements of Private Schools, India, payable at Coimbatore. Cash payment can be transferred only via RTGS / NEFT. Note: Cash payment or cheques will not be accepted in AMPS EDU EXPO's Office.

### 6. Allotment of Space

Allotment of Stands / Stalls shall be made by the Organizers. Allotment letters with layout plans, indicating the hall nos. and Stand / Stall nos. will be intimated to the exhibitors in advance via email and it will also be notified on the Expo website.

### 7. Possession and Vacation

Exhibitors will be given possession of the Stands / Stalls at 6.00 am. on 10<sup>th</sup> December 2016. The Stands / Stalls may not be dismantled prior to the official breakdown period, that is, on the last day of the Expo. Exhibitor will however, be obligated to vacate their exhibition space in full, prior to the end of the breakdown period. Exhibitors who have applied for the Bare Space will be given the possession of the space at 4:00 p.m. on 10<sup>th</sup> December 2016.

### 8. Dismantling of Stalls

It shall be the responsibility of the Exhibitors to remove all exhibits, tools and other materials at the end of the Expo and leave the Stalls in the same condition in which they were allotted to them. In case if any panels, racks, tables or any other item provided is found to be broken / not further useable or missing, then the cost of those items will be borne by the respective Exhibitor.

### 9. Removal of Displays and Goods

No goods or displays or exhibit materials including stand materials should be removed from the Stalls before 10.00 p.m on 11th December 2016, without the written permission of the Organizer.

### 10. Cleaning

While the Organizer will carry out general cleaning, Exhibitors will be responsible for the cleanliness of their respective Stalls during the Expo.

### 11. Insurance Coverage

- 11.1. The Organizer generally subscribes to an insurance policy covering the financial consequences of the public liability in its role as the Organizer.
- 11.2. Exhibitor will bear the sole responsibility to insure their own furniture and exhibits against damage incurred due to burglary, riots, strikes, theft, fire, rain water, etc., and against damages incurred in transit to and from the Expo. There is no collective insurance policy. Possession of the Stands / Stalls shall be given on production of evidence of Insurance. It is the exclusive production of evidence of Insurance policy. Possession of the Stands / Stalls shall be given on production of evidence of Insurance. It is the exclusive and absolute responsibility of the exhibitors to insure their exhibits as well as the hired Stand equipment and stock against break-in, thefts and damage by fire and other natural calamities during the Expo. The Organizer will not be liable to pay for any damages and loss incurred due to any reason including natural calamities. The Organizer is entitled, but not obliged, to inspect such policy before handing over possession of the Stands/ Stalls. In the event of a claim against the Organizer, the Exhibitor(s) will indemnify the Organizer.

### 12. Intellectual Property Rights

- 12.1. It is sole responsibility of the Exhibitors to obtain rights or authorization necessary from the authors whose works are being exhibited or represented in the Expo.

### 13. Expo Directory

- 13.1. The Organizer reserves the exclusive right to publish and sell the Expo Directory with the advertisements appearing in it.
- 13.2. The information necessary for the entries in the Expo Directory will be furnished by the exhibitors and they will be responsible for all given information. The Organizer cannot be held responsible for any factual omissions or errors in reproduction or composition or any other mistakes that may occur. The Organizer reserves the right to modify or edit the text supplied by the Exhibitors.
- 13.3. The Organizer will have the sole discretion to refuse an entry or to modify the text for the paid advertisements which may be detrimental to the interests of the stakeholders.

### 14. Entry of Exhibitors

Exhibitors will be allowed entry into the Halls from 9:30 a.m. and they have to vacate the halls latest by 9:00 p.m. every day during the Expo.

### 15. Modification of Terms and Conditions

Any of the terms and conditions mentioned above may be relaxed or modified at the discretion of Competent Authority of the Organizer whose decision will be final and binding.

### 16. Jurisdiction

Any dispute or claim arising out of the participation in the Expo will be subject to the exclusive jurisdiction of the Madras Courts.

### 17. Security

The Organizer will provide round-the-clock security arrangement in all the Halls during the Expo. However, the Organizer is not liable for the loss or damage to the goods and property of the Exhibitors. Exhibitors are, therefore, advised not to leave their Stalls or their belongings unattended during the Expo timings.

Exhibitors, if they so desire, may make their own security arrangements at their Stalls during the Expo timings through the security agencies approved by the Organizer.

### 18. Sale of Products

Exhibitors have to make necessary arrangement of Sales Tax registration and all taxes.

### 19. Other

Use of polythene bag is prohibited by the Tamil Nadu Government. Therefore, all exhibitors are required to strictly adhere to this ban.